

FINAL APPROVED: GET Charter

Committee Title	GETLab Governing Board		
Responsible Persons	Dorian Gittleman, Director, GET Governing Board		
Initial Draft Date:	4/15/21	Last Revision Date:	6/16/21

Responsibilities and Duties

The GETLab is a group of academic and applied researchers invested in the exploration of medicine in the broadest possible social science and public health meaning. The GETLab governing board shall establish, prioritize, implement and monitor the activities of the GETLab. The governing board shall ensure that those activities further the goals of the lab and its members.

The governing board will collaborate on the below key goals and responsibilities (but should not be limited to):

- To generate and support the generation of research by GETLab members and affiliates.
- To identify opportunities to publish or present on work either for the GETLab as a group or for individual members.
- To identify opportunities for grants or contracts appropriate to the skillsets of the GET as a group or individual members.
- To support and promote the work of marginalized academics and academics outside of the tenure system.
- To ensure all work, be it in an academic or applied field, original work or commentary/interpretation, reflects the following:
 - Work will be transparent and reflexive.
 - Information, either created or learned, should be shared freely.
- Members of the GET will take a multidisciplinary and intersectional approach to shared projects.
- Members of the GET are committed to public good and building and aiding communities with their shared projects.
- The GET Governing Board will meet monthly to receive updates and discuss the progress of shared projects/activities and identification of new ventures.
- The GET Governing Board or designated stakeholders will hold a monthly discussion or workshop, with a topic decided on by the board.
- To perform other activities consistent with this Charter and other rules established by the GETLab governing board.

Scope

Confidential & Proprietary; not for re-distribution without approval from the Governing Board

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The GETLab Governing Board's primary scope is to provide support for GETLab members and their work. Each meeting of the governing board will include:

1. Review of academic conference calendar and opportunities
2. Review of any ongoing Lab projects
3. Review of any Lab member's projects in need of workshopping or other assistance
4. Review of topic/materials for the next Discussion meeting
5. Review of any opportunities for consulting/contracting

Composition

GETLab Governing Board:

The governing board is comprised of the founding members of the GETLab. For all meetings, all members of the governing board must be present or have given their proxy vote to another member. All decisions must be unanimous.

Additionally, the Board may appoint ad hoc members to assist and advise the Board in carrying out this charter.

Minimum required Workgroup membership is listed below:

Member	Title	Role
Dorian Gittleman, MPH, PMP	Director, Governing Board	Meeting chair
Erin Johnson, MPH	Governing Board Member	SME
Katherine Tyrol, PhD	Governing Board Member	SME
Gareth Edel, PhD	Governing Board Member	SME

Meetings

Meetings of the GETLab Governing Board shall be convened no less than once monthly (more frequently as necessary) and facilitated by the chair.

Agendas will be provided to all members of the board in advance of the meeting. Minutes of governing meetings will be provided to all members of the GETLab and posted on the website after its completion.